

*Proceedings of the Government of His Highness the Maharaja of Mysore.*

No. FL 7389-437—B. 15-14-2, dated Bangalore, 15th June 1915.

ORDER.—To enable Government servants to make suitable provision for themselves in their old age and for their families Government have provided facilities by instituting the Life Insurance and Family Pension Funds. A representation has however been received from several officers requesting that in addition to these, a Provident Fund may be constituted similar to the funds in the Madras Presidency and other Provinces of British India.

Government are pleased to view the representation favourably and direct the formation with effect from the 1st July 1915 of a State Provident Fund open to all Government servants and governed by the rules annexed to this order.

The fund will be under the management of the Comptroller and accounts connected therewith will be kept in the Comptroller's Office.

At the close of each year the Comptroller will submit a report to Government regarding its working.

It is considered that, for the present, until the number of subscribers becomes numerous no extra establishment would be necessary for work connected with this in the Comptroller's Office.

J. S. CHAKRAVARTI,  
Financial Secretary to Government:

To—The Comptroller, Mysore Government.

The Heads of Departments.

The Deputy Commissioners of Districts.

#### ANNEXURE.

##### RULES REGULATING THE STATE PROVIDENT FUND.

###### Scope of fund.

*Rule 1.*—The fund will be a general fund open to all officers in permanent pensionable and non-pensionable posts under Government or under Local or Municipal Boards.

*NOTE.*—Persons appointed on probation to substantive appointments are eligible to subscribe to the fund.

###### CONDITIONS OF MEMBERSHIP OF FUND.

*Rule 2.*—Subscription to this fund will be optional in the case of all officers except those who, under the State Life Insurance Rules, are required to compulsorily insure but are rejected by the Medical Officer or cannot do so on account of over age. In the case of such officers it will be compulsory. Subscribers must enter into an agreement to be bound by all these rules and any alterations that may be made in them from time to time.

*Rule 3.*—If an officer who is subscribing to the fund is transferred to foreign service he shall (in the absence of a special order of Government to the contrary) continue subject to these rules in the same manner as if he was not transferred.

*Rule 4.*—No right to withdrawal of the sum at the credit of a subscriber will be recognised other than is provided for in Rule 9.

###### RATE OF INTEREST.

*Rule 5.*—Compound interest at 4 per cent will be allowed on subscriptions; but Government reserve the right to reduce this rate at any time for officers who become subscribers to the fund after Government have announced their intention of reducing the rate.

*NOTE.*—If a subscriber dies, interest will be allowed on the amount at his credit in the fund up to the end of the month in which the death occurs, whether that amount is withdrawn before or after the end of that month. When a subscriber, being in permanent Government service retires, interest will be allowed up to the end of the month immediately preceding that in which he

quits the service. If a subscriber holding a temporary post exercises, on the termination of his appointment, the option, allowed by Rule 9 (1), of leaving in the fund the amount accumulated to his credit, interest will be allowed on that amount for not more than a year after the termination of employment. If the depositor subsequently obtains re-employment under Government, deposits not withdrawn will commence again to bear interest from the date on which subscriptions are renewed.

#### RATE OF SUBSCRIPTIONS.

*Rule 6.*—Except as hereinafter provided, the monthly subscription must not be less than  $6\frac{1}{4}$  per cent, and not more than  $12\frac{1}{2}$  per cent, on the salary of each subscriber for the month; and as between these two limits, must be at the rate of either  $11\frac{1}{4}$ ,  $1\frac{1}{2}$  or  $1\frac{3}{4}$  annas in the rupee. In the case of persons whose pay is not more than Rs. 10 per mensem the rates may be at  $\frac{1}{2}$  an anna or  $\frac{2}{3}$ ths of an anna in the rupee. If the officer is on foreign service, the subscription will be calculated on the pay he was drawing immediately prior to the transfer to foreign service.

A subscriber may alter his rate of subscription with effect from the beginning of any financial year, by giving notice before the end of the preceding year.

In the case of an officer on a permanent establishment, who is detached on temporary duty under Article 254 of the Mysore Service Regulations, subscription should be calculated on the salary actually drawn by him in his temporary appointment.

Similarly, in the case of an officer on deputation, subscription should be calculated on salary *plus* his deputation allowance.

#### SUBSCRIPTION DURING LEAVE.

*Rule 7.*—Subscriptions during leave of any kind will be optional. Subject to the limits of  $6\frac{1}{4}$  and  $12\frac{1}{2}$  per cent, they will be calculated on the allowances admissible during leave.

An officer on re-instatement after a period passed under suspension may be allowed the option of subscribing for that period. In the case of an officer who exercises the option of subscribing to the fund during leave without allowances, or on re-instatement after a period passed under suspension without allowances, it is left to the discretion of the Comptroller to determine, in each case the amount on which subscription should be paid, the general principle to be observed being that the subscription should be calculated on half the salary last drawn by the officer before he proceeded on leave without allowances, or was placed under suspension without allowances.

#### REALIZATION OF SUBSCRIPTIONS.

*Rule 8.*—Subscriptions will be recovered by deduction from pay bills but they may be made by remittance in cash to the Treasury when an officer is in foreign service or on leave.

When a subscriber draws his leave allowances in England at the State Bankers, his subscriptions may be paid by deductions from leave allowances, credit to the officer's account in the fund, in respect of such payments being given at the rate of fifteen rupees to the pound.

An officer who desires to subscribe during leave must notify his intention before hand in order to allow the deductions from his leave allowances being noted. He will not be permitted to discontinue subscribing during such leave.

An officer, who fails to notify his intention to continue to subscribe when proceeding on leave, can subsequently pay his subscription in cash.

#### WITHDRAWALS ON RETIREMENT OR DEATH.

*Rule 9.*—(1) Subject to the provisions of this rule the sum which accumulates to the credit of an officer in permanent employ will, when he quits the service, become his absolute property and be handed over to him unconditionally. An officer holding a temporary post may, on the termination of his appointment, either withdraw the amount standing at his credit or leave it in the fund. Any sum so left in the fund may be withdrawn at any time after cessation of service.

(2) In the event of an officer's death before retirement or after retirement, but before the money has been handed over,—

- (a) it will be divided between his widow or widows and children in accordance with any request that he may have submitted in the prescribed form, which request must state the person to whom sums intended for the benefit of minors are to be paid; or it will be handed to such trustees as the subscriber

may appoint by will to administer, for the benefit of his widow or widows and children, the funds standing at his credit at the time of his death;

(b) if no such request has been submitted, it will be paid to the legal representative of the estate, as determined by a Civil Court having competence to pass orders in this respect; Provided that, if the sum remaining at the credit of the depositor does not exceed Rs. 500, it may be paid to such person or persons as the Comptroller considers to be entitled thereto.

(3) Ordinarily, officers should make their own arrangements at retirement to draw in India the sum at their credit in the State Provident Fund. In the case, however, of depositors and the beneficiaries of deceased depositors who are resident in England, Government may order payment in England at the market rate.

#### ADVANCE FOR SPECIAL PURPOSES.

*Rule 10.*—No final withdrawal will be allowed until the subscriber quits the service or dies. But when the pecuniary circumstances of the subscriber are such that the indulgence is absolutely necessary, a temporary advance not ordinarily exceeding three months' pay may be allowed from the sum at his credit at the discretion of the sanctioning authority, who shall be—

1. The Government, for gazetted officers and for all payments exceeding Rs. 300.
2. The Head of the Department, for non-gazetted officers for payments exceeding Rs. 50 but not exceeding Rs. 300.
3. The Head of the office, for non-gazetted officers for payments not exceeding Rs. 50.

The following may be recognised as legitimate occasions for advances—

- (a) to pay expenses incurred in connection with the illness of the subscriber or a member of his family;
- (b) to pay for the passage of any member of a subscriber's family coming from beyond the sea to join him, or requiring to make a journey beyond the sea from some urgent cause;
- (c) to pay expenses in connection with the marriages, funerals or ceremonies which by the religion of the subscriber it is incumbent upon him to perform and in connection with which it is obligatory that expenditure should be incurred.

*Note.*—Advances, though not confined rigidly to the objects laid down in clauses (a) to (c) above, will be made with a due regard to the principles contained in those clauses and regulated with regard to the amount of subscriptions lying to the credit of the applicant.

Advances will be recovered at the discretion of the sanctioning authority in not less than twelve monthly instalments or more than twenty-four. A subscriber may, however, at his option, make repayment in less than twelve instalments or may re-pay two or more instalments at the same time. Recoveries will be made monthly, commencing from the first payment of a full month's salary after the advance is granted, but no recovery will be made from an officer while he is on leave of any kind. Recovery may also be postponed while an advance of pay granted to him on transfer is being recovered. The instalments will be paid by compulsory deductions from salary, and will be in addition to the usual subscription.

#### RESERVATION OF POWER TO GOVERNMENT TO ALTER RULES.

*Rule 11.*—The Government reserve to themselves the power to amend or alter the rules as may be required.

#### PROCEDURE.

*Rule 12.*—The deposits received under the foregoing rules will be credited on the books of the Government to an account named "The State Provident Fund." The general administration of the fund will rest with the Government in the Finance Department, and the accounts will be kept by the Comptroller to the Government of Mysore.

*Rule 13.*—A depositor must when paying a subscription, whether his subscriptions to the fund are recovered by deduction from bills or paid in cash, specify the number of his account which will be communicated to him by the Comptroller.

*Rule 14.*—The interest under Rule 5 will be allowed for each calendar month upon the minimum balance of the depositor's account between the close of the fourth day and the end of the month. It will be added to the principal at the end of the official year except when the account is to be finally closed.

#### YEARLY ADVICE TO DEPOSITORS.

*Rule 15.*—As soon as possible after the close of each year each depositor will receive a statement of his account with interest made up to 30th June. Depositors are required to

satisfy themselves as to the correctness of these statements; and unless errors in them are brought to the notice of the Comptroller, within one month from the date of their receipt, Government will not be responsible for any sums not included in the account.

*Rule 16.*—Any depositor may once in the official year, but not oftener; receive, on application to the Comptroller a copy of his account for the last official year and for so many months of the current year as may have been posted and agreed.

*Rule 17.*—The Comptroller will endeavour to secure by issue of reminders that all depositors shall submit in the prescribed form the "request" provided for in Rule 9 (2) (a) of the rules. Each depositor should be invited to revise this declaration at least once a year. All such declarations still in force should be carefully recorded.

#### STATE PROVIDENT FUND.

##### FORM OF DECLARATION

(For\*

Depositor).

I hereby declare that in the event of my death the following persons shall be entitled to receive payment of the amount to my credit in the State Provident Fund in the proportions noted against their names and I make this my will so far as regards such deposit.

I also request that the amount payable as above to the minors be paid to the persons named below:—

Name and address of the nominee	Relationship with the subscriber	Whether major or minor. If minor, state date of birth	Share of the deposit payable	Name and address of the person to whom share is to be paid on behalf of minor	Sex and parentage of persons referred to in previous column

Two witnesses to

Signature.....

Designation.....

Signature.....

Signature.....

\* Here state married or unmarried.